Freshers Guide

Your Start at TH Bingen



TH BINGEN
University of Applied Sciences

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University of Applied Sciences

Praktisch die Besten.

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01 Our University



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TH in numbers

Data, Facts, Figures

- **2300 students**
  - daof which 17% are international students
- **16 bachelor's degree programs**
- **14 master's degree programs**
- **2 faculties**
- **100% STEM**
- **50 partner universities**
- **93% recommendation rate on studycheck.de**
- **17 dual study programs**

"Whether it's a semester abroad, a research project, or practical work: we enable our students to grow beyond the boundaries of the lecture hall in order to have the best opportunities at the start of their careers."

— Prof. Dr. Antje Krause | President of TH Bingen



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The Campus



© TH Bingen | Markus Dittrich



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Further informations:

https://www.th-bingen.de/?id=159

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Campus Overview – TH Campus

Berlinstraße 109 | 55411 Bingen am Rhein | th-bingen.de



1 Faculty II	**4** Garages | Storage | Laboratories	**7** University Management
2 Faculty I	**5** Administration | Library	**11** IT Center | STEM Lab
3 Laboratories & Workshops	**6** Greenhouse	**M** Mensa

Hermann Hoepke-Technikum



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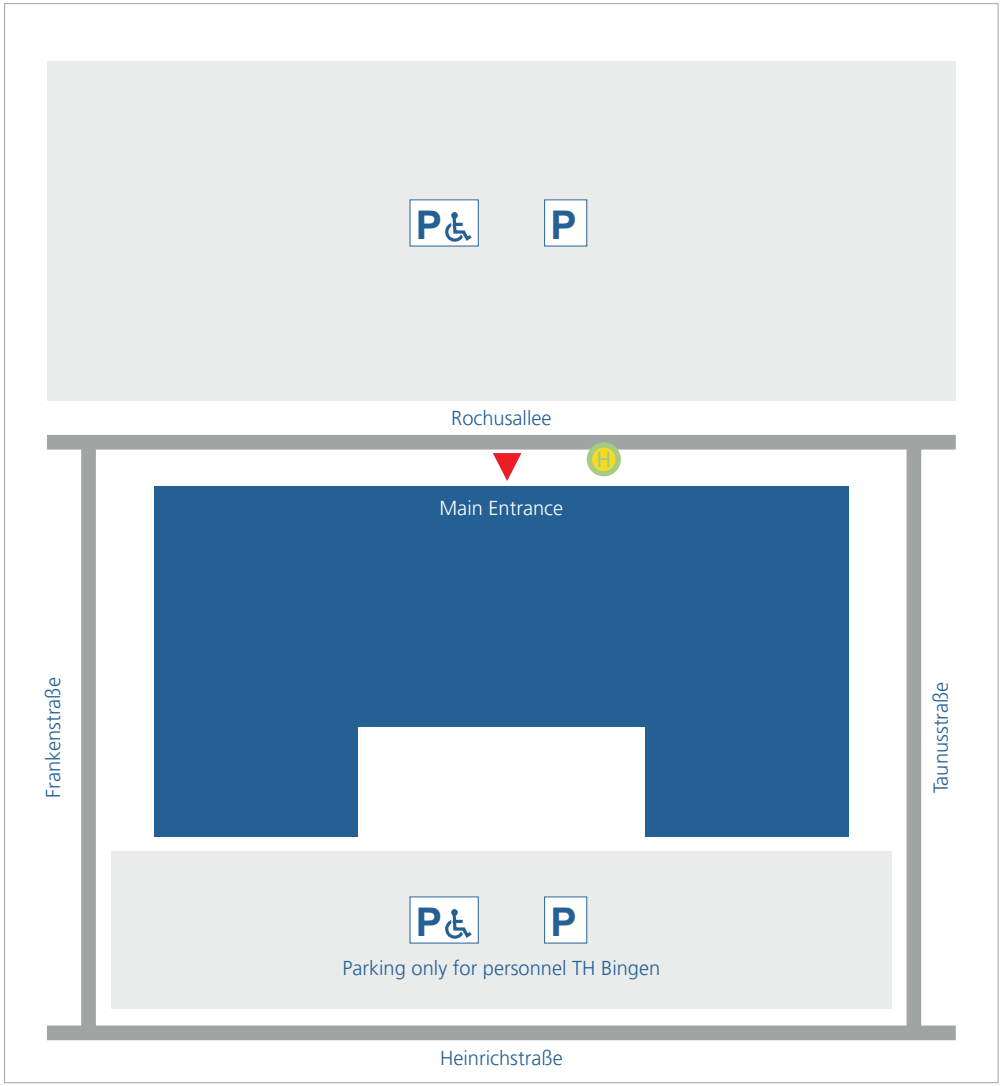
Further informations:

https://www.th-bingen.de/?id=159

Campus Overview – Hermann Hoepke-Technikum

Rochusallee 4 | 55411 Bingen am Rhein | th-bingen.de



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WLAN

Connected to the Whole World

The University of Applied Sciences Bingen offers WLAN on the Büdesheim campus as well as at the Hermann-Hoepke-Technikum under the name eduroam. With eduroam WLAN it is possible to connect to networks worldwide at educational institutions.

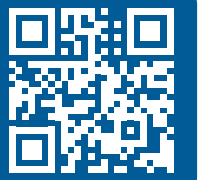
To log in to eduroam, the app easyroam is used. It can be downloaded via the Apple App Store or the Google Play Store. Setup on PC, notebook, or MacBook works via the website https://www.easyroam.de

At TH Bingen there is a WLAN called Get-easyroam to configure devices for eduroam. This WLAN is not intended for internet access.

Access data WLAN Get-easyroam:

SSID: Get-easyroam
Password: Easyroam

Important: Please reset your password first (see page 25).



Access the website:

https://www.easyroam.de

Fit for your studies

Your digital toolbox for starting university

We have developed a course to make it easier for you to start your studies. In the free online course “Fit fürs Studium” you will be comprehensively prepared for university life. We support and accompany you – right from the beginning.

Contents of the course:

- Checklist for starting your studies
- Campus information
- Connection to preparatory courses
- Short videos on the learning management systems OpenOLAT, BigBlueButton, MS Teams, Seafile, WebUntis, inCampo
- Methods of learning, time, and stress management
- Digital library services (Onleihe, interlibrary loan, e-books)
- Information on scholarships and student advisory services
- Interactive workshops on study-related topics
- and much more



Access the course here:

https://olat.vcrp.de/auth/RepositoryEntry/4024205612/Infos/0



How to use OpenOLAT:

https://www.youtube.com/watch?v=C6Qw-gycQkM

The TH Bingen App

Student ID

TH Bingen offers you its own app. It keeps you informed via push notifications and also provides:

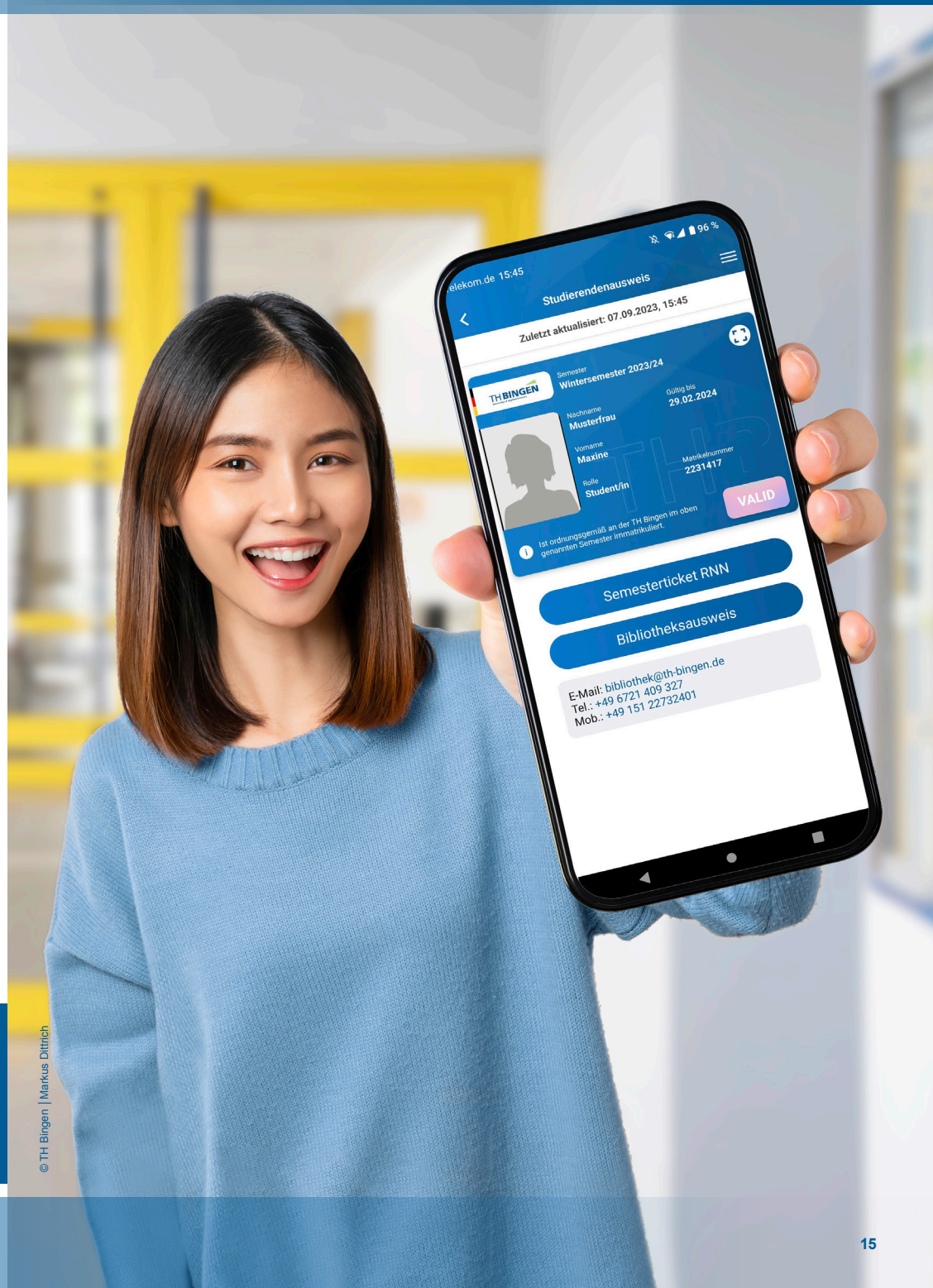
- Digital student ID
- Semester ticket
- Library card
- Grade overview in InCampo
- Career portal with internships and job offers
- To-do list creation
- E-mail access (send & receive)
- Calendar function
- Intranet news feed
- Important study-related links
- Opening hours and menu of the Mensa (Büdesheim) and cafeteria (Hermann Hoepke Technikum)
- Library loans and renewal options
- Overview of lecture halls, laboratories & facilities, including navigation

Simply log in with your TH Bingen account and get started!

android iOS

App Download:

https://intranet.th-bingen.de/hochschule/projekte/hochschul_app_th_bingen



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Public Transport

With the Semester Ticket

Your student ID card is also your ticket:
The RNN semester ticket is valid on all buses, trams, and local trains (2nd class) in the entire RNN area, including the transition area Alzey/Worms.

Additionally: Students of TH Bingen can use the Rüdesheim passenger and car ferry free of charge as pedestrians with a valid student ID.

More info & timetables:

Rhein-Nahe Nahverkehrsverbund GmbH (RNN)
https://www.rnn.info/

Semester Fee

A Contribution for Everyone

Your semester fee benefits the student body, AStA, and the student services.
It also includes the semester ticket.

Services included:

- Discounted meals in the Mensa (student services)
- Financial support in emergencies (student services)
- Discounted learning materials (AStA)
- Free or reduced entry to cultural events (AStA)
- Free use of public transport (see semester ticket)
- International student ID (AStA)

The fee varies – the current amount can be found here:

https://www.th-bingen.de/einschreibung/gebuehren-finanzierungen/studienbeitrag

02 Student Services

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Student Services

Support and Advice

Do you have questions about enrollment, re-registration, and more? The Student Services Office is your main point of contact for:

- Applications and enrollment
- Issuing certificates
- Change of study program or university
- Leave of absence
- Issuing and handing out certificates/diplomas
- Deregistration
- Re-registration

Program Secretariats

The program secretariat of your study program is your contact point for:
Exam registration, Exam administration and regulations, Recognition of academic and examination achievements, Submission of medical certificates.

The responsible staff can be found under the “Team” section on your program’s webpage.

More info:

https://www.th-bingen.de/campus/einrichtungen/studierendensekretariat

Central Student Advisory Service

Individual Advice

The Central Student Advisory Service supports you not only before your studies but also during your entire time at TH Bingen. It provides personalized advice, e.g., on: Changing or dropping out of studies, Studying with a disability, Choosing the right study program.

The subject-specific study advisory service of your degree program supports you with questions and topics that are closely related to the content of your field of study (e.g., specializations and course content). You can find the responsible person on the “Team” subpage of your program’s website.

More info:

https://www.th-bingen.de/campus/beratung/zentrale-studienberatung

Study Success Advisory

For a Successful Degree

The Study Success Advisory accompanies you throughout your studies. It supports all students in everyday academic matters.

Typical questions:

- How do I structure my study day effectively?
- What is the best way to manage my learning time?
- How can I improve my learning and study goals?
- How should I prepare for exams?
- Where can I find the support services I need?
- What if I have doubts about my studies?

More info:

https://www.th-bingen.de/campus/beratung/studienerfolgsberatung

KOSEKO – Cooperation Self-Learning Competence

for academic success

Self-learning competence is a key factor for academic success. Four elements are essential:

- Learning strategies
- Communication
- Time management
- Stress management

In cooperation with Mainz University of Applied Sciences, TH Bingen offers free workshops and lectures to strengthen students' academic resilience.

More info:

https://www.th-bingen.de/campus/beratung/selbstlernkompetenz

IT Services

Computing Center

The Computing Center provides IT infrastructure, networks, and services for the campus and city buildings. It manages:

- WLAN (eduroam): university-wide wireless access
- Exchange mail server for students and staff
- OLAT: learning platform hosted at TU Kaiserslautern
- WebUntis: tool for room and resource management
- Free download of Microsoft Office 365 for all students and staff

Helpdesk: helpdesk@th-bingen.de

More info:

https://www.th-bingen.de/campus/einrichtungen/rechenzentrum

Account

New students receive a username and PUK for IT services.
At: https://account.th-bingen.de you can:

- Set your password initially
- Change your password anytime

Center for Digitalization

Responsible for:

- Computer pools in administration, teaching, research
- Software portal AppsAnywhere
- Campus management system inCampo
- TH Bingen's mobile app

More info:

https://account.th-bingen.de

Library

Place of Learning and Knowledge

The University Library offers:

~40,000 books
~100 journals
Thousands of e-books & e-journals
Theses and dissertations

Most media are freely accessible, organized by subject. Many resources are also available 24/7 online.

Borrowing is easy with your digital student ID.

More info:

https://www.th-bingen.de/campus/einrichtungen/bibliothek/th-bibliothek-bingen



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Student Services Organization

The Studierendenwerk is an important partner for all students in economic and social matters. It provides support in:

- Allocation of 85 dormitory single apartments
- Financial support in difficult situations
- Advice on grants and emergency financial aid
- Mensa and cafeterias (incl. subsidies, free meals)
- Catering and events
- Cashless payment system with auto-load function
- Services for students with children
- Support for international students (Foreigners become friends)
- Info desk at TH information days
- Cooperation in student advisory teams at TH Bingen

More info:

https://www.studierendenwerk-mainz.de/home/

Mensa

Hungry?

The Studierendenwerk Mainz provides meals at TH Bingen in the Büdesheim Mensa: daily changing dishes, snacks, and salads, breakfast in the morning, cake in the afternoon

City campus: sandwiches, drinks, hot snacks, sausages, pizza slices, vegan sandwich options added

Payment via student card or app.

Menu plan:

https://www.studierendenwerk-mainz.de/essen-trinken/speiseplan?building_id=4

Payment instructions:

https://www.studierendenwerk-mainz.de/essentrinken/bezahlen-im-studierendenwerk-mainz

BAföG Office

Financial Support

Education should be accessible regardless of financial background. Check if you are eligible for BAföG and apply!

The BAföG Office staff provide advice and support regarding financing your studies.

More info:

https://www.th-bingen.de/einschreibung/gebuehren-finanzierungen/bafoeg

Scholarships and Awards

Funding

Outstanding performance deserves recognition. Together with various foundations, TH Bingen supports students through scholarships and prizes:

- Adolf & Dr. Eberhard Fraund Award
- Bürkle Foundation
- Germany Scholarship
- Edmund Rehwinkel Foundation
- Georg Meyer Foundation
- Association of Friends of TH Bingen (GdF)
- Prof. Dr. Hubert Braun Foundation
- Rotary Award
- Rückenwind4You Foundation
- Trossen Foundation
- Rhineland-Palatinate Scholarship Foundation
- German National Scholarship Foundation

More info:

https://www.th-bingen.de/hochschule/karriere/foerderung-preise/ueberblick

International Office

Study Abroad

Benefits of studying abroad:

- Improve language skills & job prospects
- Gain confidence & independence
- Experience a new culture
- Build global friendships

TH Bingen has partnerships with 50+ universities worldwide. Students can study there tuition-free under simplified conditions.

The International Office advises on:

- Planning and applying for study abroad
- Funding opportunities
- Scholarships & mobility grants

More info:

https://www.th-bingen.de/auslandssemester



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Equal Opportunities & Women's Support

The Equality Office offers support and counseling on:

- Gender discrimination
- Sexual harassment and violence
- Career & women's advancement
- Legal regulations (e.g., maternity, family, care)
- Compensation measures (e.g., during pregnancy)
- Gender-fair appointment procedures
- Inclusive, discrimination-free language
- Role models & research
- Events on diversity, equality & women's promotion

More info:

https://intranet.th-bingen.de/hochschule/gremien_und_beauftragte/gleichstellung

Housing Portal

Looking for a shared flat or apartment?
The TH housing portal allows private landlords and students to post or search for free accommodation.

Browse listings here:

https://intranet.th-bingen.de/inserate

Register here:

https://wohnungsportal.th-bingen.de/login

Job Portal

Internships & Jobs

Need an internship, part-time job, or professional experience?
TH Bingen's job portal connects companies and students directly.

More info:

https://intranet.th-bingen.de/jobs



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03 Learning Management Systems & Web Services



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Webmail

Your Email Address for Studies

The university provides a central email service.
With your login, you receive a personal email address.
This address is added to mailing lists for important university information.

Check your mailbox regularly so you don't miss anything!

Example:
Max Maxi Mustermann → max.m.mustermann@th-bingen.de

Every student has two addresses:

firstname.lastname@stud.th-bingen.de
firstname.lastname@th-bingen.de

Both lead to the same mailbox (accessible at https://mail.zdv.net)



More info:

https://mail.zdv.net

Intranet

Internal Services at a Glance

The TH intranet provides:

- Forms & important documents
- Telephone directory of lecturers
- University news



Introduction course OpenOLAT:

https://olat.vcrp.de/auth/RepositoryEntry/4024205612/CourseNode/107523940024346



Direct access:

https://intranet.th-bingen.de/

OpenOLAT

Learning Platform

Most courses are organized via OpenOLAT.

There you'll find:

- Scripts, exercises, videos
- Chatrooms & forums
- Occasionally full lectures
- Assignment uploads

Introduction course OpenOLAT:

https://www.youtube.com/watch?v=C6Qw-gycQkM

To OpenOLAT:

http://olat.vcrp.de



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BigBlueButton (BBB)

Online Conferences

A web-based conference tool used for:

- Online lectures
- Seminars, webinars
- Virtual study groups

Questions? Contact us: digitales-lernen@th-bingen.de.

Access:

https://bbb.rlp.net/

Introduction course BBB:

https://olat.vcrp.de/auth/RepositoryEntry/4024205612/CourseNode/107949582454209

Microsoft Teams

Get together

Used for:

- Online lectures
- Virtual study groups
- File sharing & collaboration
- Chat & calls

Introduction course Microsoft Teams:

https://olat.vcrp.de/auth/RepositoryEntry/4024205612/CourseNode/107148329390435CourseNode/107949582454209

More info:

https://intranet.th-bingen.de/fuer_studierende/einrichtungen/rechenzentrum/dienste/ms_teams

inCampo

Campus Management

Use inCampo for:

- Exam registration & deregistration
- Enrollment status
- Upload/change contact details
- Online applications (refunds, leave of absence, etc.)
- Download certificates & fee statements
- Exam results & performance overview

Introduction course:

https://olat.vcrp.de/auth/RepositoryEntry/4024205612/CourseNode/107789203130598

WebUntis

Room & Resource Management

Features:

- Timetables
- Lecture planning
- Room reservations for study groups

Introduction course WebUntis:

https://olat.vcrp.de/auth/RepositoryEntry/4024205612/CourseNode/107905373872461

Access WebUntis:

https://antiope.webuntis.com/WebUntis/?school=TH-Bingen#/basic/login

Seafile

Easy File Sharing

A cloud storage for all universities in Rhineland-Palatinate.
Functions like Dropbox: sync, share, upload, download.

Introduction course:

https://olat.vcrp.de/auth/RepositoryEntry/4024205612/CourseNode/107872171234012

Access Seafile:

https://seafile.rlp.net/



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AppsAnywhere

Software Anytime, Anywhere

TH Bingen's software distribution system.
Gives access to study-related applications, structured like an app store.

Access:

https://appsanywhere.th-bingen.de

Microsoft Office 365

Free for Students

Download Word, Excel, PowerPoint, Outlook, etc. for free.
Works on PC, tablet, or smartphone.

Login: https://www.office.com/ with your TH account.

More info::

https://intranet.th-bingen.de/fuer_studierende/einrichtungen/rechenzentrum/dienste/office365

Download:

https://www.office.com/

04 From Students – For Students



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AStA

General Student Committee

The AStA represents the students of TH Bingen in academic, economic, and social matters. It consists of students who volunteer alongside their studies.

The AStA is divided into departments covering topics such as:

- Social issues
- Sports
- International affairs
- Public relations
- Environment & culture
- Campus activities & fun
- Student initiatives
- Integration of international students

The AStA is not an exclusive club – everyone is welcome to join and contribute!

More info:

https://asta-bingen.de

StuPa

Student Parliament

The Student Parliament is the official legal representation of all students at TH Bingen. It discusses current student and university politics, passes resolutions, and implements them via the AStA.

Main responsibilities:

- Decisions on fundamental student matters
- Passing and controlling the budget
- Electing, discharging, and monitoring AStA members
- Setting student contributions
- Amending the statutes of the student body

More info:

https://www.th-bingen.de/hochschule/organisation/stupa

The City of Bingen

High-Tech Meets Rhine Romanticism

Bingen is both the gateway to the UNESCO World Heritage “Upper Middle Rhine Valley” and the regions Rheinhessen, Nahe, and Rheingau.

Advantages of Bingen:

- Great transport connections (Mainz, Wiesbaden, Frankfurt close by)
- Frankfurt Airport nearby
- High quality of life in a city of ~25,000 inhabitants
- Cultural highlights (e.g. Hildegard von Bingen sites)
- Castle Klopp & the Rhine shape the cityscape
- Nature, hiking, cycling, and wine festivals in the surrounding area

New citizen info:

https://www.bingen.de/stadt/buergerservice-online/neubuerger-informationen

Important addresses:

https://www.bingen.de/stadt/buergerservice-online/wichtige-adressen



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